

THE FRIENDS OF THE CHURCH OF ST JOHN THE BAPTIST CANBERRA

CONSTITUTION

1996

(Adopted 31 March 1996)

Name

1. The name of the association shall be 'The Friends of the Church of St John the Baptist, Canberra'; the short title shall be 'The Friends of St John's'.

Objects

2. The objects of the association are:
 - a. To bind together the many people who care about St John's Church, and who wish to see it preserved as a part of the national heritage; and,
 - b. To promote the influence of the Anglican Church within the community through St John's.
3. In pursuit of the above objects the association will:
 - a. Arrange activities to provide a point of contact between members, and the community;
 - b. Raise funds for the conservation of St John's Church; and,
 - c. Conduct, as required, tours of St John's Church and the churchyard.

Membership

4. Membership of the association shall be open to any person who subscribes to the objects and purposes of the association and who complies with the regulations governing membership.
5. There shall be four categories of membership:
 - a. Ordinary Membership. Individuals and family groups may, on application, and payment of the prescribed annual fee, be admitted as Ordinary Members of the Association;
 - b. Life Membership. Individuals and family groups may, on application, and payment of the prescribed fee, be admitted as Life Members of the Association;
 - c. Corporate Membership. Groups from other Churches, business houses and other groups in the community may, on application, and payment of the prescribed annual fee, be admitted as Corporate Members of the Association, and,

d. Honorary Membership. Individuals, family groups or corporate members may, in recognition of long and distinguished service to the Association, be appointed by the Committee to Honorary Membership of the Association.

Patron

6. The Committee shall, as required, appoint the Patron of the Association.

Committee

7. The members shall at each Annual General Meeting elect a Chairman, Secretary, Treasurer, and up to ten Committee Members; the Rector and the Senior Assistant Priest shall be members of the Committee ex officio. Elected officers and members of the Committee shall hold office until the next succeeding Annual General Meeting. The Committee shall have the power to co-opt other members as it deems necessary.

8. Subject to decisions at a General Meeting, the Committee shall manage and control the affairs, money and property of the association on behalf of the members.

Quorums

9. The quorum at any meeting of the Committee shall be four members.

10. At any General Meeting a quorum shall be 10% of the membership or 15 members, whichever is the less.

Annual General Meetings

11 By 31st March each year there shall be an Annual General Meeting at which, among other things, the following matters shall be resolved:

- a. Election of a Chairman, Secretary, Treasurer and committee members;
- b. Appointment of Honorary Auditors;
- c. Determination of annual membership subscriptions; and,
- d. Presentation of audited financial statements for the preceding year.

Special General Meetings

12. On a requisition to the Secretary signed by no less than 10 members, or by direction of the Committee, the Secretary shall call a Special General Meeting on no less than 14 days' notice and shall specify in the notice the resolutions to be put.

Proceedings

13. The association shall regulate its own procedures.

14. Adjourned Meetings. When a quorum is not present at any meeting it shall be adjourned to a date not less than fourteen days after that for which it was originally convened; if at the adjourned meeting a quorum is not present the Chairman shall nonetheless be empowered to proceed with the meeting and to conduct the business laid down on the agenda.

Balance Date

15. The accounts of the association shall be prepared in respect of each calendar year.

Auditors

16. The members shall at each Annual General Meeting appoint a duly qualified Honorary Auditor, or Auditors, who is not a member and who shall hold office until the succeeding Annual General Meeting. The Honorary Auditor shall audit the financial accounts and balance sheets of the association and submit to the Committee a report thereon for the members.

Regulations

17. The association may, by resolution at a General Meeting, make, amend or repeal regulations not inconsistent with this constitution concerning, but not necessarily limited to:

- a. Membership;
- b. Procedure at meetings; and,
- c. Finance.

Alteration of Constitution

18. No alteration or addition to this constitution shall be effected unless agreed to by a majority of two thirds of members present and voting at a general meeting duly convened for the purpose of effecting such alteration or addition and of which at least 14 days' notice has been given.

Windingup

19. If upon winding up the association there remain after the satisfaction of its debts and liabilities any assets these shall be paid to the Parish Council for such use as the General Meeting may determine.